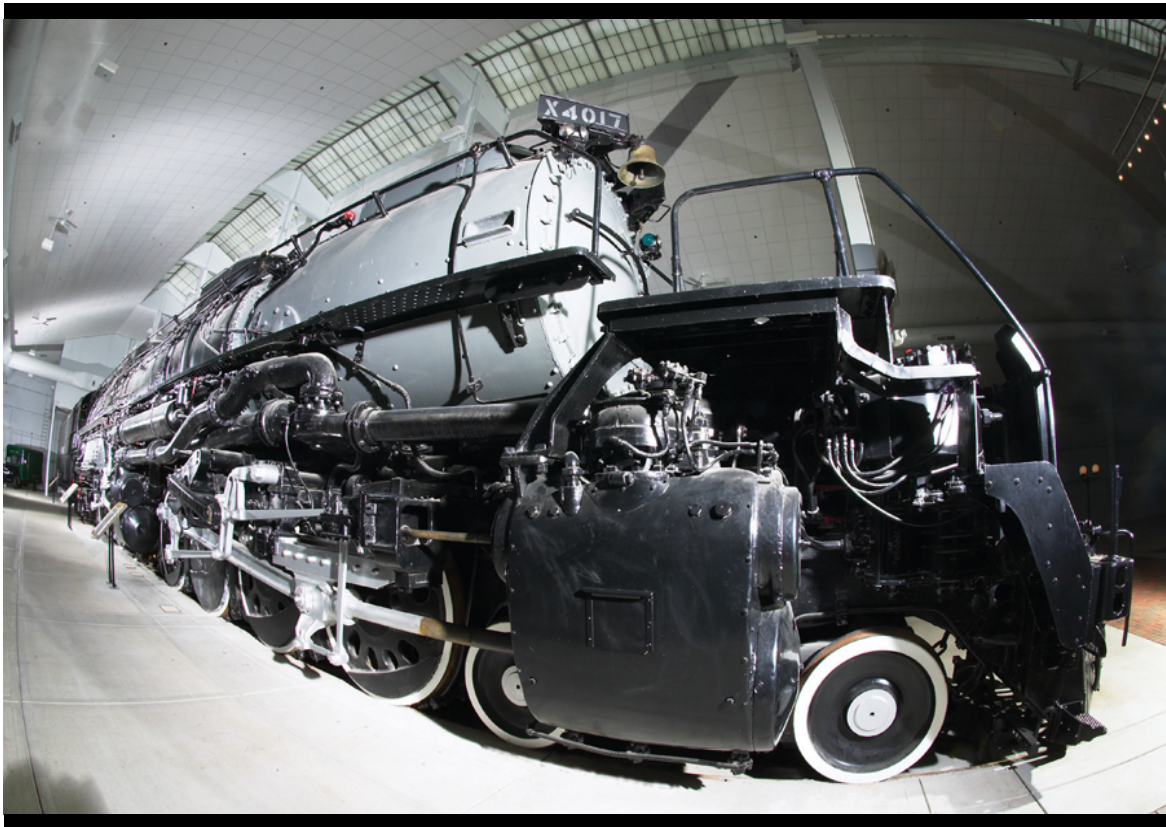


# National Railroad Museum Railroading Merit Badge Workshop

Saturday, November 5, 2011

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**National Railroad Museum**

2285 S. Broadway • Green Bay, Wisconsin

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# National Railroad Museum Railroading Merit Badge Workshop

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Saturday, November 5, 2011

## New for 2011

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Workshop Capacity ..... **300 Scouts and 100 Adult Leaders**

Registration ..... **ALL registration will be completed electronically through the National Railroad Museum website. The registration link is:**

[http://www.nationalrrmuseum.org/en-US/education/merit\\_badge/default.aspx](http://www.nationalrrmuseum.org/en-US/education/merit_badge/default.aspx)

Waiting List..... In 2011, a number of troops were turned away once the workshop reached capacity. These troops will be given a two-week advance registration window from Wednesday, September 7 to Wednesday, September 21, 2011 to register. A special registration code will be emailed to those on the waiting list. You must enter this code to register during the two-week window.

**Note: Unauthorized distribution of the Advance Registration Code will result in loss of registration for all involved.**

**No waiting list will be maintained after 2011. With electronic registration, confirmation is instantaneous and everyone will have an equal opportunity to enroll.**

General Registration ..... General Registration will open on Thursday, September 22, 2011 and will remain open until workshop capacity is reached or Friday, October 28, 2011, whichever comes first.

Participation Patch..... All participants will receive the new National Railroad Museum Railroading Merit Badge Workshop patch as part of your enrollment. *(The Museum does not supply the actual Railroading Merit Badge patch.)*

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**For additional information, please contact:**

Bob Lettenberger – *Director of Education* • (920) 437-7623, x-16 • [rjlett@nationalrrmuseum.org](mailto:rjlett@nationalrrmuseum.org)

# National Railroad Museum

## Railroading Merit Badge Workshop

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Saturday, November 5, 2011

### General Information

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Date ..... Saturday, November 5, 2011

Location ..... National Railroad Museum – 2285 S. Broadway; Green Bay, WI

Description ..... Scouts participating in all events have the opportunity to earn the merit badge  
(*No prerequisites. **Reading the Railroading merit badge book is recommended.***)

Fees ..... \$9.50 per Scout and Adult – *Scouts and adults will participate fully in this program.*

Enrollment Limit ..... **Limited to 300 Scouts and 100 Adult Leaders on a first come – first served basis.**

Scout Equipment ..... Weather appropriate clothing (*events will proceed regardless of weather*), a signed first aid release form (*to be maintained by your adult leader*), writing instrument, and clipboard.

Merit Badge Cards ..... Blue Merit Badge cards will be provided. **Merit badge cards and worksheets will be reviewed, signed and mailed to the Troop Contact entered during registration within two weeks of the workshop.**

Merit Badge Counselor . The Museum will provide a registered merit badge counselor to sign the cards.

Uniforms ..... Class B uniforms are appropriate for the workshop.

Food/Lunch ..... • Scouts, individually or as a unit, are responsible for their own food.  
• No cooking facilities are available.  
• Food may be carried onto the grounds or Scouts may visit area restaurants.  
• The Museum does have an outdoor picnic area.  
• In case of inclement weather, Scouts may eat in the Lenfestey Center.  
• The Lenfestey Center is the only Museum building where food is permitted.  
• You may not eat or drink (*other than water*) in any of the workshop sessions.

Water ..... Water is available at the Museum. Even though the weather will be cooler during the event, Scouts are encouraged to carry a water bottle during the day.

Event Headquarters ..... Located in the Fuller Hall Lobby.

Check-In Time ..... 7:00 a.m. – 8:00 a.m. All participants must check-in during this time. Please be prompt with your arrival and check-in so that the schedule can be maintained for all involved.

Parking ..... Vehicles will be parked at the south end of the Museum's parking lot.

First Aid ..... Minor first aid situations will be addressed at Event Headquarters. For major injuries, the Museum will contact the EMS of Ashwaubenon Public Safety. For Scouts not accompanied by a parent or legal guardian a first-aid treatment release form is required.

Trash Disposal ..... Trash receptacles are located throughout the Museum facilities. We ask that Scouts leave no footprint and assist the Museum staff in policing the facilities.

Opening Ceremony/

Job Safety Briefing ..... All participants must attend these events held in the Lenfestey Center at 8:30 a.m. the day of the event. We will discuss event safety and how to earn the Railroading Merit Badge.

Closing Ceremony ..... All participants are asked to attend the Closing Ceremony to conclude our day.

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# National Railroad Museum

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### Merit Badge Information

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Program Format..... Scouts will fulfill the Railroading Merit Badge requirements by participating in six educational stations. Each Scout will be given a worksheet with questions that need to be answered at the various stations. By participating in the six stations and successfully completing the worksheet, a Scout will earn the merit badge.

Scouts will spend 45 minutes at each station with five minutes allowed to rotate stations. The station rotations begin at 9:00, 9:50 and 10:40 a.m.; and 12:30, 1:20 and 2:10 p.m. Station topics and locations are:

Station	Topic	Location
1.	Museum Studies/Railfanning	Board train at Hood Jct. Depot
2.	Plan an Amtrak Trip	Museum Theater
3.	Train Safety/Operation Lifesaver	Lenfestey Center behind Big Boy
4.	Railroad Signaling	Lenfestey Center front of Big Boy
5.	Freight Operations	North side; McCormick Pavilion
6.	Locomotive Exploration	Lenfestey Center

Adult Leaders ..... Scouts participating on an individual basis must be accompanied by a parent, legal guardian or responsible adult Scout leader. Scouts participating as part of a troop or patrol must have one adult leader for every five Scouts. All adults are encouraged to attend and participate in the merit badge sessions.

Scout Leadership..... Scouts are expected to demonstrate leadership characteristics appropriate to their rank and office. As the merit badge sessions are participatory, Scouts are encouraged to assist each other during the programs.

Event Timetable..... Following is the entire Railroad Merit Badge Workshop schedule:

Time	Event
7:00 – 8:00 a.m.	Registration in the Museum Lobby – once registered Scouts are free to explore the Museum until 8:30 a.m.
8:30 – 8:55 a.m.	Opening Ceremony/Job Safety Briefing
9:00 – 11:25 a.m.	Merit Badge sessions
11:25 a.m. – 12:25 p.m.	Lunch
12:30 – 3:00 p.m.	Merit Badge sessions
3:00 – 3:30 p.m.	Free time to complete Merit Badge worksheet; Check-out in the Lenfestey Center
3:30 – 3:45 p.m.	Closing Ceremony
3:45 – 5:00 p.m.	Free time to explore the Museum

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# National Railroad Museum

## Railroading Merit Badge Workshop

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Saturday, November 5, 2011

### Event Safety

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The safety of all participants is of paramount importance during this event. If we are not working in a safe environment, none of us – Scouts, leaders, Museum staff, instructors and volunteers – will have a good experience. If we are not safe, we cannot learn or have fun. The Museum asks that all participants pay special attention to these safety rules:

**Be Prepared** ..... For most of you this will be your first visit to the National Railroad Museum. You will be exploring new territory with large pieces of railroad equipment. Stay alert and follow the direction of your instructors, the Museum staff and your adult leaders. Dress for the weather.

**Museum Safety** ..... 1. Scouts are encouraged to explore the Museum and its collection. Please obey the “Safety First – Do Not Climb” signs. Enter equipment only where stairs are provided.

2. The Shop Area is closed to all participants.

3. Nothing may be thrown or dropped from the Museum’s Observation Tower.  
***Anyone found engaging in this activity will be escorted from the Museum grounds and will not earn the Railroading merit badge.***

**Train Safety** ..... 1. Expect a train on any track, from either direction, at any time. Do not challenge a moving train in any way. When crossing train tracks stop and look both ways before proceeding.

2. Do not cross any railroad bridge on foot.  
***Anyone found engaging in this activity will be escorted from the Museum grounds and will not earn the Railroading merit badge.***

3. Please step over the rails, not on them. The rails will be very slippery.

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